



Yahoo Group information

Another form of e-communication is our Yahoo Group.

What is a Yahoo Group?

Communication is KEY in any organization. A Yahoo Group is a great way of staying in touch with a group with similar interests. It offers two way communication. You can send emails and receive all emails sent by other members. It is an important means for getting the word out about all kinds of outside the gallery opportunities, gallery news, discussions concerning art, how-to's, class suggestions. I am sure you will agree that knowing what is happening and learning about new opportunities to show work, classes being offered, etc is valuable to all of us.

The Yahoo group is available for any member who wants to join. The important thing is YOU must make the effort to join—no one is going to do it for you. Currently, the volume of emails sent in the yahoo group is not large so there is no need to be concerned with adding the group.

What are the advantages to using a Yahoo Group:

- Real time communication among all in the group: anyone can send an email to the entire group at any time. It is quick and efficient. This is perfect for those spur-of-the-moment spontaneous event ideas and schedule changes! Updates of new events or changes to scheduled events are received immediately after being sent. They are also delivered to your normal email address.
- Secure communication: only members of the group can send an email to all; after signing up for the group, each member must be pre-approved by the moderator before access is available.
- Email messages can be received at any email address that a member chooses.
- Free there is no charge to VGA or to any individuals in using this service.

Joining a Yahoo! Group—Step by Step Instructions

A Yahoo! Group is an e-mail discussion group. By sending an e-mail to the group e-mail address, it is distributed to all members of the group. You also will receive all messages sent in by other members.

In order to join our yahoo group (which gives you the ability to send and receive group e-mail messages) you must first obtain a Yahoo ID and link it to your e-mail address.

Unfortunately, Yahoo doesn't make it simple although once you get in you merely have to follow the prompts.

If you already participate in Yahoo! Groups, you just need to go to click on the link to the group you wish to join or go to <http://groups.yahoo.com/group/xxxx> and click on "Join this Group."

If you have a Yahoo ID, e.g., a Yahoo e-mail account, but do not yet participate in Yahoo! Groups you just need to go to <http://groups.yahoo.com/>, enter your Yahoo ID and password, then click on Account Info, click on Edit in the Membership Info box, and follow the instructions below starting with "Enter your e-mail address where it says Alternate E-mail."

Most of you will need to obtain a Yahoo ID first, go to <http://groups.yahoo.com/>

Click on "Click here to Register" in the upper left.

Fill in the form by selecting a Yahoo ID and password. You only need to provide required information.

WRITE DOWN YOUR YAHOO ID AND PASSWORD! Keep it where you can find it.

Enter your e-mail address where it says "Alternate E-mail." This is where you are linking your normal email address to the group. You will get and send emails via your normal email address.

When you've completed the form click "Submit."

Yahoo will now send you an e-mail with your authorization code.

Click on the link provided in that message. Enter the authorization code.

Click continue.

You'll now be asked to enter your Yahoo ID and password.

Check the box "Remember my ID on this computer." That way you will not be required to sign in each time you return to the home page.

You can now click on the link to the group you wish to join or go to <http://groups.yahoo.com/group/xxxx> and click on "Join this Group."

Most of the groups have restricted membership, which means that the group's moderator must approve your membership. This is done to protect the privacy of the members of the group by insuring that people joining the group have a legitimate interest in the group. Usually you will receive an e-mail from the group's moderator requesting certain information. Your answers are confidential. Once you have replied to the moderator's e-mail, your membership will be approved.

Once you are a member of a group, you may send (post) a message to the group by simply writing an e-mail and addressing it to villagegalleryofarts@yahoogle.com.

There are 3 ways available for you to receive messages. The first is Individual E-mails, in which every message is sent to you individually. The second is Daily Digest, in which you receive all the day's messages in one e-mail. The third is No E-Mail, in which you will receive no e-mails but can read the messages by clicking on Messages on the home page.

You can change your delivery option by clicking on Edit My Membership on the home page, or by sending a blank e-mail to [villagegalleryofarts -digest@yahogroups.com](mailto:villagegalleryofarts-digest@yahogroups.com) to receive the digest, [villagegalleryofarts -nomail@yahogroups.com](mailto:villagegalleryofarts-nomail@yahogroups.com) for the No E-Mail option, and [villagegalleryofarts -normal@yahogroups.com](mailto:villagegalleryofarts-normal@yahogroups.com) to receive individual e-mails.